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4. Written procedures concerning how things are done and who has the responsibility of doing and approving them. 5. Written approvals at each major step of the process. 6. An internal review to verify that the established procedures were followed. 7. Independent audits should be made at the grantee's initiative at least every two years.

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any jobsite or at the office, speak to a supervisor or Safety Officer if you need access to one. This Handbook applies to California employees. The Handbook is designed to introduce you to Kinyon Construction, familiarize you with Company policies, provide general guidelines on work rules, benefits and other issues related

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5.5 Gas Powered Equipment 5.6 Backfilling 6.0 Maintenance
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employees. The Handbook is designed to introduce you to Kinyon
Construction, familiarize you with Company policies, provide
general guidelines on work rules, benefits and other issues related

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to as “this Manual”) has been developed to define the minimum
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